



OCPS Survey Review Criteria

Please use the following checklist prior to submitting surveys to be reviewed for OCPS approval.

- Survey questions that explore student Personally Identifiable Information (PII) will be rejected. This includes:
 - Name
 - Address (all geographic subdivisions smaller than state, including street address, city, county, and zip code)
 - All elements (except years) of dates related to an individual (including birthdate, admission date, discharge date, date of death, and exact age if over 89)
 - Fax number
 - Email address
 - Social security Number
 - Medical record number
 - Health plan beneficiary number
 - Account number
 - Certificate of license number
 - Any vehicle or other device serial number
 - Web URL
 - Internet Protocol (IP) address
 - Finger or voice print
 - Photographic image (photographic images are not limited to images of the face), or any other characteristic that could uniquely identify the individual
- Survey questions that fall under the Protection of Pupil Rights Amendment (PPRA) protected areas will be rejected.
 - Political affiliations or beliefs of the student or student's parent
 - Mental or psychological problems of the student or student's family
 - Sex behaviors or attitudes
 - Illegal, anti-social, self-incriminating, or demeaning behavior
 - Critical appraisals of others with whom respondents have close family relationships

- Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
- Religious practices, affiliations, or beliefs of the student or parents
- Income, other than as required by law to determine program eligibility
- Survey questions that ask students to self-report the following behaviors will be rejected:
 - Being bullied
 - Being abused
 - Engaging in drunk driving
 - Carrying a weapon
 - Being forced into sexual activities
 - Attempting suicide
 - Using any forms of drugs, including vaping
- Survey questions that explore the following controversial topics, will be rejected:
 - LGBTQ+
 - Critical Race Theory
 - Black Lives Matter
 - Body image
 - Racial and gender stereotypes
- Age appropriateness of the survey questions will be taken into consideration.
 - References ideas or statements that do not align with district policies
 - Response choices are not aligned with district options (e.g., excluding options that the district offers or including options the district does not offer)
- Surveys with the following additional features will be rejected:
 - It is not clear that students can continue without providing a phone number
 - Does not include information that standard text messaging charges apply
 - Does not clearly state that students may opt out of text messages at any time
 - Redirects or requires students to visit an external site
 - Requires download of an application or other external materials